

SMALL PASSENGER VESSEL INFORMATION PACKAGE

Section B – Plan Submittal:

- **Plan Submittal and Review**

Plan Submittal and Review

Overview	<p>Plan submittal is required for new vessel construction and for modifications to existing vessels that may have an impact on the safety and seaworthiness of the vessel. You should contact MSO Tampa to discuss the plan review and verification process and to determine which plans need Coast Guard approval.</p> <p>Currently all new vessel plan submittals are being reviewed by the Coast Guard Marine Safety Center (MSC). Verification of repairs or modifications as per approved plans is still conducted locally by MSO Tampa.</p>
Terms Used	<p>ABS – American Bureau of Shipping (U.S. Classification Society)</p> <p>MSC – Coast Guard Marine Safety Center</p> <p>NVIC – Navigation and Vessel Inspection Circular</p> <p>OCMI – Coast Guard Officer in Charge Marine Inspection</p> <p>SOLAS – Safety of Life at Sea (International safety standards)</p>
Plan Approval Options	<p>Coast Guard plan approval may be obtained from a number of sources. The traditional way is by submitting plans to the Coast Guard Marine Safety Center. There are several programs in which third parties are authorized to approve plans on behalf of the Coast Guard. Only those applicable to small passenger vessels are indicated.</p> <p><u>Stability Reviews</u>: The American Bureau of Shipping (ABS) is authorized to review the stability and issue stability letters for virtually any U.S. flag commercial vessel. Further information on this program may be found in NVIC 3-97 at http://www.uscg.mil/hq/g-m/nvic/3_97/n3-97.htm.</p> <p><u>Plan Review by ABS</u>: The American Bureau of Shipping is also authorized to review and approve numerous plans on many types of U.S. flagged vessels. Further information on this program may be found in NVIC 10-82 at http://www.uscg.mil/hq/g-m/nvic/10_82/n10-82ch1.htm.</p> <p>Consider submitting plans under the professional engineer (P.E.) program. Plans reviewed and submitted by a registered P.E. allow MSC</p>

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	to complete the review more quickly with only a portion receiving oversight. Further information on this program may be found in NVIC 10-92 at http://www.uscg.mil/hq/g-m/nvic/10_92/n10-92.htm .
Feedback and Actions Taken	<p>Upon completion of the plan review, the MSC Staff Engineer must decide what action, as shown below, to take on the drawings/calculations that were submitted. These actions are then stamped on the drawing and returned to the submitter along with a copy provided to the cognizant OCMI.</p> <p><u>Approved.</u> This category indicates the drawings are acceptable and resubmission is not required except for later revisions and alterations. A drawing may be approved subject to the correction of deficiencies as verified by a marine inspector.</p> <p><u>Examined.</u> This action is taken when the drawing is such that specific approval is not required; however, the drawing contains information of interest or that is needed to verify compliance and subsequent approval of a different drawing. This is often the case with calculations, which are used to support a design or stability package. Another example includes drawings that are submitted for concept review and do not represent the final design.</p> <p><u>Returned for Revision.</u> This action is taken when the proposed design shown on the drawing is acceptable in concept, however, there are errors or significant omissions of detail such that resubmission of the drawing is required.</p> <p><u>Disapproved.</u> This action is taken when the design shown on the drawing is not acceptable in principle or the details shown are so far from compliance that a complete reworking is necessary and resubmission is required. This action may also be taken when emphasis is needed to correct repeated submittals with uncorrected deficiencies or the data submitted is repeatedly inadequate or insufficient. Correspondence accompanying drawings stamped Disapproved must be signed by the MSC Commanding Officer.</p> <p><u>Reviewed.</u> This action is taken on drawings submitted for review under the Coast Guard's Control Verification Program. Under this program, Coast Guard approval of the drawings is not required; however, this action denotes the drawings have been reviewed to the international standards in SOLAS.</p> <p><u>Returned without action.</u> This action is taken when the drawings are not required for review, the information shown is not needed as support for</p>

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	other drawings, or the project has been cancelled, etc. The drawings are not stamped and are either returned to the submitter or discarded.
Contact Information	<p>U.S. Coast Guard Marine Safety Center 400 Seventh St. SW Washington, DC 20590</p> <p>Telephone: (202) 366-6480 Fax: (202) 366-3877 Hours: 7:30 to 4:00 ET</p>
Website	http://www.uscg.mil/hq/msc/
Verification	<p>Verification of work completed as per approved plans is conducted locally by marine inspectors assigned as project officers. It is important to converse with the OCMI project officer prior to starting the work to discuss expectations and to avoid inspection conflicts and project delays. Often, verification is a continuous process throughout the project so critical examinations may be conducted at the appropriate times.</p> <p>It is the responsibility of the vessel owner/operator to ensure appropriate plans are submitted as required and the work is made available for verification. The quality of the work remains subject to the approval of the OCMI and attending marine inspector.</p>

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